

**Risk Assessment Technical Expert Working Group (RWG)**  
**Conference Call Minutes**  
March 8, 2010

**PARTICIPANTS**

**Members:** Don Nichols (CDNS), Jim O'Brien (HSS), Carol Sohn (SC), and Sharon Steele

**Others:** Kamiar Jamali (NE), Andy Wallo (DNFSB 2009-1 Responsible Manager), Rama Sastry (HSS), Samuel Rosenbloom (HSS), PK Nyogi (NE), Carl Sykes

**SUMMARY**

1. **Risk Assessment Technical Experts Working Group Charter** – The steering committee discussed the draft charter. Two recommended changes were agreed upon:

- A sentence will be added to identify that the steering committee will develop protocols to define specifics relative to certain work activities (such as peer reviews)
- Agreed to add Steve Koonin, Undersecretary for Science for signature.

Note: Sharon Steele is officially the NNSA representative to the steering committee.

2. **Web Page** – Jim O'Brien reviewed the website. In general, the steering committee agreed that with small changes the web site was ready to go "live." Changes agreed upon included:

- Agreed to add phone numbers and emails for steering committee members
- Agreed to keep the experts list as "under construction" for now and to have steering committees add to the current list for inclusion in the future.
- Agreed that the references section should be used as a library.
- Agreed to broaden/rename the web page link for "working group protocols" to "working group product" with a subcategory of "protocols."
- Agreed to set up a mechanism for Frequently Asked Questions (FAQs) to be submitted to the steering committee via the web. Steering members should contribute an initial set of FAQs based upon the information in the Information Notice.

3. **Internal Review** – There is some difficulties and delay coordinating the Y-12 review and there is some thought on using Savannah River as the pilot instead.

4. **2009-1 Update** – Andy Wallo reported that the implementation plan update is essentially final and will soon go into concurrence. In addition, comments on the

Information Notice from the DNFSB and NE are being incorporated and the final draft should be going into concurrence soon. He also discussed when the first briefing of the DNFSB should occur.

5. **NTC Training** – The NTC Pilot training has been rescheduled for May 18-20. Wallo/O'Brien discussed the possibility that this delay provide an opportunity for the steering committee to put together a 2 to 4 hour module specific to use of risk assessment for nuclear safety at DOE.

The steering committee discussed an industry training course that is being held at the end of March and whether member of the steering committee (or supporting staff) should attend or whether inquires should be made to see if the course could be held at DOE for a reduced cost.

6. **General** – The committee discussed whether and how it might establish a formal interface between the DOE and NRC to support sharing of information on risk assessment approaches between the regulatory organizations. Suggestion was made that this interchange of information could occur on an annual frequency during an interagency workshop such as the one that Steve Krahn is setting up.

#### **ACTION ITEMS:**

1. Sam Rosenbloom to investigate potential to hold industry risk assessment training onsite.
2. Sam Rosenbloom to update charter and put into concurrence for undersecretary signatures
3. Sam Rosenbloom to process updates to web site and have it go live
4. Jim O'Brien to work with Sharon Steele, Don Nichols, and Steve Krahn on setting up internal reviews.
5. Steering Committee to discuss DOE risk assessment training module development at next steering committee meeting.

#### **NEXT MEETING/UPCOMING EVENTS**

1. Next RWG conference call is tentatively scheduled for April 6, 2010 at 3 pm.